

Frontline Safety Leadership



Course Syllabus

Course Length: 8 hours	Prerequisites: None	Hands-on Training: None
<p>Refresher Training Required: Recommended</p> <p>Frequency: This course can be taken by existing supervisors, leaders, and workers identified as having high potential as often as needed.</p>	<p>References:</p> <ul style="list-style-type: none"> • Occupational Safety and Health Administration • International Association of Oil & Gas Producers • Department of Transportation • Maxwell, J. C. (1960). <i>The 5 levels of leadership</i>. Center Street. • Kübler-Ross, E. (1969). <i>On death and dying</i>. New York, The Macmillan Company. • Angeline, M. (2022). <i>Change Curve Model</i>. Runn. • Hallowell, M. Ph.D. (2021). <i>The Energy Wheel: Review of the Art and Science of Energy-Based Hazard Recognition</i>. Professional Safety 66, no. 12: 27-33. 	

Description

Veriforce’s Frontline Safety Leadership is an 8-hour training course designed to help new and existing field supervisors, foremen, and superintendents understand their worksite responsibilities regarding workers’ health and safety.

The modules presented in this course will provide knowledge on a supervisor’s legal and organizational obligations regarding worker safety and provide insight into handling several of the challenges and underlying factors that influence workers’ ability or motivation to work safely.

Students who serve as frontline leaders or future leaders will learn how to use various tools and better develop the skillsets needed to be a safety leader for their organization. This includes training on how to develop yourself as a manager and safety leader, how to assess yourself and your workers to improve communication and worker safety, and how to delegate tasks, manage production, improve worker performance, handle workplace conflict, and ensure worker safety.

Certifications

Upon successful completion of the course, students receive their Veriforce ID card. This card reflects Veriforce course requirements the student has met. Employers may verify student training on the ID card or online at www.PECCard.com.

Course Evaluation

Students will receive an exam to verify competency in Frontline Safety Leadership topics to fulfill the classroom training requirement.

Course Objectives

1. Responsibilities and Roles of a Supervisor
 - 1.1 List the responsibilities and tasks of a supervisor.
 - 1.2 Explain the characteristics of an ideal supervisor.
 - 1.3 Perform a self-assessment of your skills in leading workers.
 - 1.4 Explain the importance of leadership and management.
 - 1.5 Explain the role attitude plays in leadership.
2. People Skills of a Supervisor
 - 2.1 Explain a supervisor's responsibility to their workers.
 - 2.2 Explain the importance of delegation and time management.
 - 2.3 Explain effective communication.
 - 2.4 Describe the supervisor's role in the management of change.
3. Practical Skills of a Supervisor
 - 3.1 Describe how to determine if workers are fit-to-work.
 - 3.2 Describe how to successfully manage a team.
 - 3.3 Explain the importance of worksite safety.